NANOG Board of Directors Meeting Minutes
March 15, 2013
Teleconference

The regular meeting of the NANOG Board of Directors was called to order at 11:05am on the date listed above by Sylvie LaPerriere.

In Attendance:	**Ex-Officio:**
Sylvie LaPerriere, Chair	Gina Haspilaire, Development Committee Chair
Mike Smith, Vice Chair	
Steve Feldman, Secretary	**Guests:**
Dan Golding	Jezzibell Gilmore, Development Committee Vice Chair
Steve Gibbard	Valerie Wittkop, Communications Committee Vice Chair
Betty Burke, Executive Director	
	Staff:
Not Attending:	Florencia Dazzi, NANOG Secretariat
Duane Wessels, Treasurer	Anabel Martinez, NANOG Secretariat
Dan Sneddon, Communications Committee Chair	
Dave Temkin, Program Committee Chair	

1) **Administrative Items:**
   - Previous Board Meeting Minutes:
     o Minutes of the March 1, 2013 meeting were approved.
     ➢ **MOTION: Made by Steve F., seconded by Dan, approved unanimously**
     o Minutes of the February 6, 2013 meeting with ARIN were approved, with the following changes:
       ▪ Correction of spelling errors
       ▪ Removal of Jezzibell Gilmore from attendance list
     ➢ **MOTION: Made by Steve F., seconded by Sylvie, approved unanimously**

2) **Treasurer Report (Betty)**
   - 2012 Final Statements were sent to the Board

   - Investment Proposal:
   ➢ **MOTION: To invest the reserve funds of $500,000 in five separate CDs, with the number of investments necessary to have them all FDIC insured.**
     Made by Sylvie, seconded by Steve F., approved unanimously.

3) **Committees Report**
   a) Development Committee (Gina):
   o Ahead of expectations for N58
   o Sold out on BnG; now focused on Breakfasts and Breaks
   o The DC is working on getting a few new Gold Members
   o The DC is discussing Membership Chair candidates and will bring a list to the board for consideration soon
   o NDA: Two DC members have some concerns about the way in which the NDA is written
   o The board agrees that the NDA needs to be simplified and made more specific
   ✓ Action: Betty to request the attorney to rework the NDA and present a new draft to the Board

b) Communications Committee (Valerie)
- o The CC requests clarification on what the Board seeks with regards to the NANOG social media activities
- o The Board agrees with the strategy presented by the CC on the email named "CC Request" and empowers the CC to move forward with the stated plans
- o The CC is currently cleaning the mailman lists
- o The CC will revise admin password assignments and put security measures in place

c) Program Committee (Dan)
- o The PC is making progress on the N58 program and is currently looking for keynote speakers
- o Mohit Ladd has decided to stay in the PC
- o The two PC Members that had not renewed their NANOG Membership as of the previous board call, have since then renewed and are now in good standing
- o Dan will likely transition from the Program Committee liaison role to becoming the new Development Committee liaison

4) **Strategic Planning (Betty)**
- Education & Sponsorship Programs are making progress
- NANOG on the Road: Betty requests the Board to approve holding the first NANOG on the Road in conjunction with ARIN, in Portland, OR in September
    - o The Board supports holding the event in Portland in September
- NANOG-ARIN discussions follow-up:
    - o ARIN requested a list of administrative services required to support NANOG
    - o Betty sent a draft list to the Board for review
- ✓ Action: Betty to revise the list and incorporate itemized responsibilities for all contractors including Executive Director and Technical Consultants, and circulate to the Board

5) **2013 Election Timeline**
- Bylaws Changes: Steve F. recommends that the Board comes up with a proposal to manage the next round of changes and circulate for voting on the next call

- ➤ **MOTION: To approve the 2013 Election Sub-committee as Betty, Mike (term-limited) and Duane (not term-limited). Made by Betty; seconded by Steve F.; Abstain: Steve G; motion passed.**

6) **ED Update**
- An update was sent to the Board via email prior to this call
- Betty would like to travel to:
    - o ARIN 31 and CaribNOG (Barbados, April 20 – 26)
    - o RIPE 66 (Dublin, May 13 – 17)
    - o IETF (Vancouver, November 3 – 8)
- ➤ **MOTION: To approve Betty's travel to the proposed events. Made by Steve F.; seconded by Steve G; Abstain: Betty; motion passes.**

7) **Review of Previous Actions Items:**

Date	Action Item	Status

3/1/2013	Betty to distribute updated targets to the DC and Board	Completed
2/15/2013	Betty to present 2016 date proposals to the board, based on the ISOC calendar	Pending
2/15/2013	Betty to type notes on what was discussed with ARIN on 2/6 and distribute to the board; board to address notes at the next call	Completed
2/15/2013	Betty to contact other meeting planners and compare pricing received with that given by Strategic Site Selection	Pending
2/15/2013	Betty to work with the leads to put structure around the deliverables so that each sub-group can report during board meetings	Pending
12/21/12	Board to review both documents and let Betty know if any changes are needed.	Completed
12/21/12	Sub-group leaders to draft a document in which each sub-group presents the requirements to reach each of the objectives outlined (volunteers, staff, financial resources, etc.) To be discussed after NANOG 57	Pending
12/07/2012	Betty to put together a business case about the proposal to purchase equipment for NANOG's IT operations and present it to the board at the retreat for review.	Pending – moved to late May
10/12/2012	Board to discuss new proposals for 2013 election cycle during Strategy session in December	Completed

8) **New Business:**
- AMS Vendor Review scheduled for Thursday, April 11:
  - o Meeting with AMS where mutual feedback is provided
  - o A conference bridge will be set up for those not able to attend in person
  - o The Board to discuss AMS review during the next Board Call

- ✓ Action: Betty to send the notes from the last AMS review to the Board

Next Board meeting: Friday, March 29, 2013

Meeting adjourned at 12:08pm PST